



**Sustainable Food Policy Board
APPROVED**

**AUGUST MEETING MINUTES
Monday, August 23, 2010**

The Sustainable Food Policy Board (SFPB) convened on Monday, August 23, 2010 at City Hall in Conference Room 2017, 301 W. Second Street, Austin, Texas

Chair Marla Camp called the meeting to order at 12:39 pm.

Board Members in Attendance:

Allison Beadle
Marla Camp, Chair
Brandi Clark Burton

Arthur D'Andrea
Katie Kraemer
Paula McDermott

Richard Pierce
Ronda Rutledge
Ellen Sweets

Absent Board Members:

David Davenport
Max Elliott

Michele Murphy-Smith
Melanie McAfee, Co-Chair

Staff in Attendance:

Vince Cobalis, HHSD
Stephnie Connell, HHSD
Rusty Cobern, Austin Water
Cathie Childs, Law

Juanita Jackson, TCHHS/VS
Andy Moore, Council
David Salazar, TCHHS/VS

Edna Staniszewski, HHSD
D'Anne Williams, PARD
Jim Williams, Law

CALL TO ORDER

1. CITIZEN COMMUNICATION

None

2. APPROVAL OF MAY 24, 2010 AND JULY 26, 2010 MINUTES

Due to a lack of members in attendance the May 24, 2010 meeting minutes could not be approved.
Due to a lack of members in attendance the July 26, 2010 meeting minutes could not be approved.
Minutes moved to next meeting.

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. David Lurie to present the FY2011 proposed budget

Discussion of proposed budget for 2011 – To be reviewed by council on Wednesday, August 25th, then to be presented at public hearing on Thursday, August 26th. Final budget will be approved late September.

2 new pending items

1) boarding homes new rules by state to be reviewed locally

2) mobile food vendor regulations update may require additional staff & fees

Request for position was transmitted to council for consideration, not included in budget at this time.

B. Approve revised bylaws as directed by City Council in action taken on July 29, 2010, concerning officer terms

A motion was made by Board member Katie Kramer to approve amended bylaws. The motion passed with a second from Board member Arthur D'Andrea. Vote 9-0-0.

C. Nomination and Election of officers

Board member Katie Kramer nominates Paula McDermott for chair and it was a unanimous vote. Board member Paula McDermott nominates Marla Camp for vice-chair and it was a unanimous vote.

D. Review proposed ordinance changes related to Community Gardens (by Margaret Russell, City of Austin Parks and Recreation Department)

D'Anne Williams, PARD, discussed the two ordinances they are proposing to council about community gardens. A motion was made by Board member Ronda Rutledge to support ordinance based on presentation. A motion passed with a second from member Arthur D'Andrea. Vote 9-0-0.

E. Review draft annual report to the City Council and Travis County Commissioners Court from the Communication Workgroup (by Arthur D'Andrea)

Discussion on the draft letter to show accomplishments, goals, and changes. A motion was made by Arthur D'Andrea to have draft letter and power point ready to present to the Travis County Commissioners Court for their September 7th meeting. A motion passed with a second from member Ellen Sweets. Vote 8-0-1 with Ronda Rutledge abstaining

F. Discussion on setting a date for a retreat

Retreat to be scheduled the same day as the regular meeting of September 27, 2010 and to start at 9:00am with a lunch break then moving on at 12:30pm to the regular meeting. Members to be notified if same room location available.

4. DISCUSS AND TAKE ACTION ON FUTURE AGENDA ITEMS

A. Elizabeth Winslow to give overview on the Farm to Market end seller video roundtable discussion – September 27, 2010

B. Urban Roots Survey Presentation – September 27, 2010

ADJOURNMENT

The meeting adjourned at 2:35pm.